**Petunjuk Penulisan Artikel**

**Jurnal Kesehatan Poltekkes Pangkalpinang (Center, Bold, 16pt)**

<http://jurnal.poltekkespangkalpinang.ac.id/index.php/jkp>

**Penulis Pertama1\*, Penulis Kedua2, dan Penulis Ketiga3 (12 pt)**

1. Afiliasi Penulis 1- institusi asal penulis 1 (12 pt)

2. Afiliasi Penulis 2 - institusi asal penulis 2 (12 pt)

3. Afiliasi Penulis 3 - institusi asal penulis 3 (12 pt)

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**Abstrak (11 pt, bold)**

Abstrak untuk setiap artikel ditulis dalam Bahasa Indonesia dan Bahasa Inggris yang ditulis dengan menggunakan Times New Roman-11. Jarak antar baris 1 spasi. Abstrak berisi maksimal 200 kata dan hanya terdiri dari 1 paragraf. Bentuk abstrak ditulis secara singkat dan jelas yang memaparkan latar belakang, metode, hasil, simpulan dan saran penelitian. Abstrak disertai dengan kata kunci yang terdiri dari 3-5 kata kunci dan urutannya disusun berdasarkan abjad.

**Kata kunci**: *1 atau lebih kata atau frase yang penting, spesifik, atau representatif (11 pt, italic)*

**Research Articel Guidelines**

**Journal of Health Polytechnic of Pangkalpinang (Center, Bold, 16pt)**

**Abstract (11 pt, bold)**

Abstract for each article witten in the Indonesian Language and English language that are written by using TNR-11. The space of the line is 1 space. Abstract contains a maximum of 200 words and consists of only one paragraph. Abstract forms are written in brief and clearly lays out the background, methods, results, conclusion and suggestion on reserach. The abstract keywords is accompanied by which consist of 3-5 keywords and their suquence are arranged alphabetically.

**Keywords**: *1* *or more or phrses that are important, specific, or representative (11 pt, italic)*

**Pendahuluan (12 PT)**

Berisi latar belakang, rasional, dan atau urgensi penelitian. Referensi (pustaka atau pene-litian relevan), perlu dicantumkan dalam bagian ini, hubungannya dengan justifikasi urgensi penelitian, pemunculan permasalahan penelitian, alternatif solusi, dan solusi yang dipilih. Cara penulisan sumber dalam teks perlu menunjukkan secara jelas nama *author* dan sitasi sumber, yang berupa tahun terbit dan halaman tempat naskah berada. Sebagai contoh adalah: ........ hasil penelitian menunjukkan bahwa lebih dari 70% siswa tidak mampu mengenali permasalahan otentik..... (Paidi, 2008:6).

Permasalahan dan tujuan, serta kegunaan penelitian ditulis secara naratif dalam paragraf-paragraf, tidak perlu diberi subjudul khusus. Demikian pula definisi operasional, apabila dirasa perlu, juga ditulis naratif.

Pendahuluan ditulis dengan TNR-12 tegak, dengan spasi antarbaris *1 lines*. Tiap paragraf diawali kata yang menjorok ke dalam 5-6 digit, atau sekit

ar 1,2 cm dari tepi kiri tiap kolom.

**metode**

Berisi jenis penelitian, waktu dan tempat penelitian, target/sasaran, subjek penelitian, prosedur, instrumen dan teknik analisis data serta hal-hal lain yang berkait dengan cara penelitiannya. target/sasaran, subjek penelitian, prosedur, data dan instrumen, dan teknik pengum-pulan data, serta teknik analisis data serta hal-hal lain yang berkait dengan cara penelitiannya dapat ditulis dalam sub-subbab, dengan *sub-subheading*. Sub-subjudul tidak perlu diberi notasi, namun ditulis dengan huruf kecil berawalkan huruf kapital, TNR-12 bold, rata kiri. Sebagai contoh dapat dilihat berikut.

**hasil**

Hasil penelitian disajikan dalam bentuk grafik, tabel, atau deskriptif. Analisis dan interpretasi hasil ini diperlukan sebelum dibahas.

Tabel dituliskan di tengah atau di akhir setiap teks deskripsi hasil/perolehan penelitian. Judul Tabel ditulis dari kiri, semua kata diawali huruf besar, kecuali kata sambung. Kalau lebih dari satu baris dituliskan dalam spasi tunggal (*at least 12*). Sebagai contoh, dapat dilihat Tabel 1. berikut.

Tabel 1. Skor Kemampuan Siswa Melakukan ..... pada Pembelajaran ........

|  |  |  |
| --- | --- | --- |
| No. | Aspek Penilaian | Skor |
| 1. | Lingkungan | 25 |
| 2. | Energi | 5 |
| 3 | Kesehatan dan Keselamatan Kerja | 17 |

Sumber: Badan Statistik tahun 2015

Hasil berupa gambar, atau data yang dibuat gambar/skema/grafik/diagram, pema-parannya juga mengikuti aturan yang ada; judul atau nama gambar ditaruh di bawah gambar, dari kiri, dan diberi jarak 1 spasi (*at least 12*) dari gambar. Bila lebih dari 1 baris, antarbaris diberi spasi tunggal, atau *at least 12*. Sebagai contoh, dapat dilihat pada Gambar 1. berikut.

Gambar 1. Tingkat Partisipasi Siswa dalam Kegiatan Diskusi.....

**pembahasan**

Pembahasan difokuskan pada mengaitkan data dan hasil analisisnya dengan permasalahan atau tujuan penelitian dan konteks teoretis yang lebih luas. Dapat juga pembahasan merupakan jawaban pertanyaan mengapa ditemukan fakta seperti pada data.Pembahasan ditulis melekat dengan data yang dibahas. Pembahasab diusahakan tidak terpisah dengan data yang dibahas,

**simpulan**

Simpulan dapat bersifat generalisasi temuan sesuai permasalahan penelitian, dapat pula berupa rekomendatif untuk langkah selanjutnya.

**saran**

Saran dapat berupa masukan bagi peneliti berikutnya, dapat pula rekomendasi implikatif dari temuan penelitian

**UCAPAN TERIMA KASIH**

Ditujukan kepada pemberi dana dengan nomor kontrak penelitian, ucapan terimakasih ditujukan pulaa kepada individu yang memberikan sumbangan berarti pada penelitian, pengolahan data dan review artikel tanpa imbalan dari penulis.

**daftar pustaka**

Daftar pustaka ditulis sesuai dengan aturan APA Style (<http://www.apastyle.org/)>., rujukan ditulis sesuai abjad Susunannya memuat: nama penulis, tahun publikasi, judul paper atau textbook, nama jurnal atau penerbit, dan halaman.

Jumlah rujukan minimal 50% diambil dari jurnal. Tahun terbit rujukan 80% minimal dari 10 tahun terakhir.

Ditulis dalam spasi tunggal (atau *at least 12pt*), antar daftar pustaka diberi jarak 1 spasi.

Sebagian contoh cara penulisan referensi/acuan di dalam daftar pustakA, diberikan berikut.

**CATATAN TAMBAHAN:**

1. Jumlah kata dalam judul maksimal 12 kata.
2. Format full text ditulis dengan font Times New Roman font size 12, spasi 1 (kecuali abstrak font size 11) dengan susunan seperti di atas.
3. Penulisan referensi dengan urutan abjad (lihat contoh di atas).
4. Tabel disusun berurutan, setiap tabel harus diberi judul secara singkat dan diletakkan diatas tabel. Jumlah tabel maksimal dalam setiap artikel adalah 6 tabel.
5. Foto/Gambar/Diagram disusun berurutan dan diberi judul singkat dibawah foto/gambar/diagram tersebut dengan jumlah maksimal 3 buah.
6. Panjang naskah 8 - 12 halaman (termasuk tabel dan gambar) dengan format seperti toh ini.
7. Artikel disimpan di Microsoft Word 2003-2007 dengan format: Nama penulis pertama\_jurusan.doc. Dikirim ke email: [**jkp.pangkalpinang@gmail.com**](mailto:jkp.pangkalpinang@gmail.com) dengan subject e-mail: Nama penulis pertama\_bidang topik.
8. Untuk menghindari kesalahan penulisan artikel, kami sarankan untuk langsung menggunakan dokumen ini sebagai master. Tinggal hapus isi petunjuk penulisan ini, namun harap *save as* dahulu sesuai dengan nama file yang diminta. Bila mengalami kesulitan, Redaksi akan membantu dan memperjelas. Wassalam dan semoga petunjuk ini berguna bagi para penulis.

**Reference List: Author/Authors**

**Two Authors**

Wegener, D. T., & Petty, R. E. (1994). Mood management across affective states: The hedonic contingency hypothesis. Journal of Personality & Social Psychology, 66, 1034-1048.

**Three to Seven Authors**

Kernis, M. H., Cornell, D. P., Sun, C. R., Berry, A., Harlow, T., & Bach, J. S. (1993). There's more to self-esteem than whether it is high or low: The importance of stability of self-esteem. Journal of Personality and Social Psychology, 65, 1190-1204.

**More Than Seven Authors**

Miller, F. H., Choi, M. J., Angeli, L. L., Harland, A. A., Stamos, J. A., Thomas, S. T., . . . Rubin, L. H. (2009). Web site usability for the blind and low-vision user. Technical Communication 57, 323-335.

**Organization as Author.**

American Psychological Association. (2003).

**Unknown Author**

Merriam-Webster's collegiate dictionary (10th ed.).(1993). Springfield, MA: Merriam-Webster.

**Two or More Works by the Same Author**

Berndt, T. J. (1981).

Berndt, T. J. (1999).

Berndt, T. J. (1999). Friends' influence on students' adjustment to school. Educational Psychologist, 34, 15-28.

Berndt, T. J., & Keefe, K. (1995). Friends' influence on adolescents' adjustment to school. Child Development, 66, 1312-1329.

Wegener, D. T., Kerr, N. L., Fleming, M. A., & Petty, R. E. (2000). Flexible corrections of juror judgments: Implications for jury instructions. Psychology, Public Policy, & Law, 6, 629-654.

Wegener, D. T., Petty, R. E., & Klein, D. J. (1994). Effects of mood on high elaboration attitude change: The mediating role of likelihood judgments. European Journal of Social Psychology, 24, 25-43.

**Two or More Works by the Same Author in the Same Year**

Berndt, T. J. (1981a). Age changes and changes over time in prosocial intentions and behavior between friends. Developmental Psychology, 17, 408-416.

Berndt, T. J. (1981b). Effects of friendship on prosocial intentions and behavior. Child Development, 52, 636-643.

**Introductions, Prefaces, Forewords, and Afterwords**

Funk, R., & Kolln, M. (1998). Introduction. In E.W. Ludlow (Ed.), Understanding English Grammar (pp. 1-2). Needham, MA: Allyn and Bacon.

**Reference List: Articles in Periodicals**

**Article in Journal Paginated by Volume**

Harlow, H. F. (1983). Fundamentals for preparing psychology journal articles. Journal of Comparative and Physiological Psychology, 55, 893-896.

**Article in Journal Paginated by Issue**

Scruton, R. (1996). The eclipse of listening. The New Criterion, 15(30), 5-13.

**Article in a Magazine**

Henry, W. A. (1990, April 9). Making the grade in today's schools. Time, 135, 28-31.

**Article in a Newspaper**

Schultz, S. (2005, December 28). Calls made to strengthen state energy policies. The Country Today, pp. 1A, 2A.

**Letter to the Editor**

Moller, G. (2002, August). Ripples versus rumbles [Letter to the editor]. Scientific American, 287(2), 12.

**Review**

Baumeister, R. F. (1993). Exposing the self-knowledge myth [Review of the book The self-knower: A hero under control ]. Contemporary Psychology, 38, 466-467.

**Reference List: Books**

**Edited Book, No Author**

Duncan, G. J., & Brooks-Gunn, J. (Eds.). (1997). Consequences of growing up poor. New York, NY: Russell Sage Foundation.

**Edited Book with an Author or Authors**

Plath, S. (2000). The unabridged journals. K.V. Kukil, (Ed.). New York, NY: Anchor.

**A Translation**

Laplace, P. S. (1951). A philosophical essay on probabilities. (F. W. Truscott & F. L. Emory, Trans.). New York, NY: Dover. (Original work published 1814).

**Note**: When you cite a republished work, like the one above, work in your text, it should appear with both dates: Laplace (1814/1951).

**Edition Other Than the First**

Helfer, M. E., Keme, R. S., & Drugman, R. D. (1997). The battered child (5th ed.). Chicago, IL: University of Chicago Press.

**Article or Chapter in an Edited Book**

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: Metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), Gender issues across the life cycle (pp. 107-123). New York, NY: Springer.

**Multivolume Work**

Wiener, P. (Ed.). (1973). Dictionary of the history of ideas (Vols. 1-4). New York, NY: Scribner's.

**Reference List: Other Print Sources**

**An Entry in an Encyclopedia**

Bergmann, P. G. (1993). Relativity. In The new encyclopedia britannica (Vol. 26, pp. 501-508). Chicago: Encyclopedia Britannica.

**Dissertation Abstract**

Yoshida, Y. (2001). Essays in urban transportation (Doctoral dissertation, Boston College, 2001). Dissertation Abstracts International, 62, 7741A.

**Government Document**

National Institute of Mental Health. (1990). Clinical training in serious mental illness (DHHS Publication No. ADM 90-1679). Washington, DC: U.S. Government Printing Office.

**Report from a Private Organization**

American Psychiatric Association. (2000). Practice guidelines for the treatment of patients with eating disorders (2nd ed.). Washington, DC: Author.

Conference Proceedings

Schnase, J. L., & Cunnius, E. L. (Eds.). (1995). Proceedings from CSCL '95: The First International Conference on Computer Support for Collaborative Learning. Mahwah, NJ: Erlbaum.

**Reference List: Electronic Sources (Web Publications)**

**Article From an Online Periodical with DOI Assigned**

Brownlie, D. (2007). Toward effective poster presentations: An annotated bibliography. European Journal of Marketing, 41(11/12), 1245-1283. doi:10.1108/03090560710821161

**Article From an Online Periodical with no DOI Assigned**

Kenneth, I. A. (2000). A Buddhist response to the nature of human rights. Journal of Buddhist Ethics, 8. Retrieved from http://www.cac.psu.edu/jbe/twocont.html

Whitmeyer, J. M. (2000). Power through appointment [Electronic version]. Social Science Research, 29, 535-555.

**Abstract**

Paterson, P. (2008). How well do young offenders with Asperger Syndrome cope in custody?: Two prison case studies [Abstract]. British Journal of Learning Disabilities, 36(1), 54-58.

**Newspaper Article**

Author, A. A. (Year, Month Day). Title of article. Title of Newspaper. Retrieved from http://www.someaddress.com/full/url/

Parker-Pope, T. (2008, May 6). Psychiatry handbook linked to drug industry. The New York Times. Retrieved from http://www.nytimes.com

**Electronic Books**

De Huff, E. W. Taytay’s tales: Traditional Pueblo Indian tales. Retrieved from http://digital.library.upenn.edu/women/dehuff/taytay/taytay.html

Davis, J. Familiar birdsongs of the Northwest. Retrieved from http://www.powells.com/cgi-bin/biblio?inkey=1-9780931686108-0

**Chapter/Section of a Web document or Online Book Chapter**

Author, A. A., & Author, B. B. (Date of publication). Title of article. In Title of book or larger document (chapter or section number). Retrieved from http://www.someaddress.com/full/url/

Engelshcall, R. S. (1997). Module mod\_rewrite: URL Rewriting Engine. In Apache HTTP Server Version 1.3 Documentation (Apache modules.) Retrieved from http://httpd.apache.org/docs/1.3/mod/mod\_rewrite.html

Peckinpaugh, J. (2003). Change in the Nineties. In J. S. Bough and G. B. DuBois (Eds.), A century of growth in America. Retrieved from GoldStar database.

**Online Book Reviews**

Zacharek, S. (2008, April 27). Natural women [Review of the book Girls like us ]. The New York Times. Retrieved from http://www.nytimes.com/2008/04/27/books/review/Zachareck  
-t.html?pagewanted=2

Castle, G. (2007). New millennial Joyce [Review of the books Twenty-first Joyce, Joyce's critics: Transitions in reading and culture, and Joyce's messianism: Dante, negative existence, and the messianic self]. Modern Fiction Studies, 50(1), 163-173. Available from Project MUSE Web site: http://muse.jhu.edu/journals/modern\_fiction\_studies/toc/mfs52.1.html

**Dissertation/Thesis from a Database**

Biswas, S. (2008). Dopamine D3 receptor: A neuroprotective treatment target in Parkinson's disease. Retrieved from ProQuest Digital Dissertations. (AAT 3295214)

**Online Encyclopedias and Dictionaries**

Often encyclopedias and dictionaries do not provide bylines (authors' names). When no byline is present, move the entry name to the front of the citation. Provide publication dates if present or specify (n.d.) if no date is present in the entry.

Feminism. (n.d.) In Encyclopædia Britannica online. Retrieved from http://www.britannica.com/EBchecked/topic/724633/feminism

**Online Bibliographies and Annotated Bibliographies**

Jürgens, R. (2005). HIV/AIDS and HCV in Prisons: A Select Annotated Bibliography. Retrieved fromhttp://www.hc-sc.gc.ca/ahc-asc/alt\_formats/hpb-dgps/pdf/intactiv/hiv-vih-aids-sida-prison-carceral\_e.pdf

**Data Sets**

Point readers to raw data by providing a Web address (use "Retrieved from") or a general place that houses data sets on the site (use "Available from").

United States Department of Housing and Urban Development. Indiana income limits [Data file]. Retrieved from http://www.huduser.org/Datasets/IL/IL08/in\_fy2008.pdf

**Graphic Data (e.g., Interactive Maps and Other Graphic Representations of Data)**

Solar Radiation and Climate Experiment. (2007). [Graph illustration the SORCE Spectral Plot May 8, 2008]. Solar Spectral Data Access from the SIM, SOLSTICE, and XPS Instruments. Retrieved from http://lasp.colorado.edu/cgi-bin/ion-p?page=input\_data\_for\_ spectra.ion

**Qualitative Data and Online Interviews**

If an interview is not retrievable in audio or print form, cite the interview only in the text (not in the reference list) and provide the month, day, and year in the text. If an audio file or transcript is available online, use the following model, specifying the medium in brackets (e.g. [Interview transcript, Interview audio file]):

Butler, C. (Interviewer) & Stevenson, R. (Interviewee). (1999). Oral History 2 [Interview transcript]. Retrieved from Johnson Space Center Oral Histories Project Web site: http:// www11.jsc.nasa.gov/history/oral\_histories/oral\_histories.htm

**Online Lecture Notes and Presentation Slides**

When citing online lecture notes, be sure to provide the file format in brackets after the lecture title (e.g. PowerPoint slides, Word document).

Hallam, A. Duality in consumer theory [PDF document]. Retrieved from Lecture Notes Online Web site: http://www.econ.iastate.edu/classes/econ501/Hallam/index.html

Roberts, K. F. (1998). Federal regulations of chemicals in the environment [PowerPoint slides]. Retrieved from http://siri.uvm.edu/ppt/40hrenv/index.html

**Nonperiodical Web Document, Web Page, or Report**

Author, A. A., & Author, B. B. (Date of publication). Title of document. Retrieved from http://Web address

**NOTE**: When an Internet document is more than one Web page, provide a URL that links to the home page or entry page for the document. Also, if there isn't a date available for the document use (n.d.) for no date.

**Computer Software/Downloaded Software**

Ludwig, T. (2002). PsychInquiry [computer software]. New York: Worth.

Hayes, B., Tesar, B., & Zuraw, K. (2003). OTSoft: Optimality Theory Software (Version 2.1) [Software]. Available from http://www.linguistics.ucla.edu/people/hayes/otsoft/

**E-mail**

E-mails are not included in the list of references, though you parenthetically cite them in your main text: (E. Robbins, personal communication, January 4, 2001).

**Online Forum or Discussion Board Posting**

Frook, B. D. (1999, July 23). New inventions in the cyberworld of toylandia [Msg 25]. Message posted to http://groups.earthlink.com/forum/messages/00025.html

**Blog (Weblog) and Video Blog Post**

Dean, J. (2008, May 7). When the self emerges: Is that me in the mirror? [Web log comment]. Retrieved from http://www.spring.org.uk/

the1sttransport. (2004, September 26). Psychology Video Blog #3 [Video file]. Retrieved from http://www.youtube.com/watch?v=lqM90eQi5-M

**Wikis**

OLPC Peru/Arahuay. (n.d.). Retrieved from the OLPC Wiki: http://wiki.laptop. org/go/OLPC\_Peru/Arahuay

Audio Podcast

For all podcasts, provide as much information as possible; not all of the following information will be available. Possible addition identifiers may include Producer, Director, etc.

Bell, T., & Phillips, T. (2008, May 6). A solar flare. Science @ NASA Podcast. Podcast retrieved from http://science.nasa.gov/podcast.htm

**Video Podcasts**

Scott, D. (Producer). (2007, January 5). The community college classroom [Episode 7]. Adventures in Education. Podcast retrieved from http://www.adveeducation.com

**Reference List: Other Non-Print Sources**

**Interviews, Email, and Other Personal Communication**

No personal communication is included in your reference list; instead, parenthetically cite the communicators name, the fact that it was personal communication, and the date of the communication in your main text only.

(E. Robbins, personal communication, January 4, 2001).

A. P. Smith also claimed that many of her students had difficulties with APA style (personal communication, November 3, 2002).

**Motion Picture**

Producer, P. P. (Producer), & Director, D. D. (Director). (Date of publication). Title of motion picture [Motion picture]. Country of origin: Studio or distributor.

Note: If a movie or video tape is not available in wide distribution, add the following to your citation after the country of origin: (Available from Distributor name, full address and zip code).

**A Motion Picture or Video Tape with International or National Availability**

Smith, J. D. (Producer), & Smithee, A. F. (Director). (2001). Really big disaster movie [ Motion picture]. United States: Paramount Pictures.

**A Motion Picture or Video Tape with Limited Availability**

Harris, M. (Producer), & Turley, M. J. (Director). (2002). Writing labs: A history [Motion picture]. (Available from Purdue University Pictures, 500 Oval Drive, West Lafayette, IN 47907)

**Television Broadcast or Series Episode**

Producer, P. P. (Producer). (Date of broadcast or copyright). Title of broadcast [ Television broadcast or Television series ]. City of origin: Studio or distributor.

**Single Episode of a Television Series**

Writer, W. W. (Writer), & Director, D. D. (Director). (Date of publication). Title of episode [Television series episode]. In P. Producer (Producer), Series title. City of origin: Studio or distributor.

Wendy, S. W. (Writer), & Martian, I. R. (Director). (1986). The rising angel and the falling ape [Television series episode]. In D. Dude (Producer), Creatures and monsters. Los Angeles, CA: Belarus Studios.

**Television Broadcast**

Important, I. M. (Producer). (1990, November 1). The nightly news hour [Television broadcast]. New York, NY: Central Broadcasting Service.